



2022-23  
*The Friends of Chabot  
College Board of Directors*

**Board Officers**

**Hon. Mark Salinas**

Chair  
*Hayward City Council Member*

**Hon. Pat Gacoscos**

Vice Chair/Secretary  
*Union City Council Member*

**Mr. Obray Van Buren**

Fundraising Chair  
*United Association  
Local Union 342*

**Board Members**

**Ms. Marita Cheng**

*Hayward Business Owner*

**Ms. Melinda Matsuda**

*Chabot College  
Administrator Emeritus*

**Institutional Directors**

**Dr. Hal Gin**

*CLPCCD Trustee*

**Mr. Dale Wagoner**

Vice President  
Administrative Services  
*Chabot College*

**Dr. Susan Sperling**

President  
*Chabot College*

**Staff**

**Ms. Yvonne Wu Craig**

Executive Director

**Ms. Sarah Renton**

Senior Administrative  
Assistant

## THE FRIENDS OF CHABOT COLLEGE

### Board of Directors Meeting Minutes

Wednesday, February 1, 2023 • 12:00 – 1:30 p.m.

Denny's Restaurant – Gladiator Lounge

25010 Hesperian Blvd, Hayward, CA 94545

#### 1. Call to Order – Chair Salinas

- Mayor Salinas call the meeting to order at 12:24pm

#### 2. Roll Call – Vice Chair/Secretary Gacoscos

- **Members present:** Pat Gacoscos, Chair Salinas, Marita Cheng, Dale Wagoner, Hal Gin, President Sperling via Zoom
- **Members absent:** Melinda Matsuda, Obray Van Buren

#### 3. Public Comments: No Public comments

#### 4. Approval of Minutes – December 7, 2022 Meeting

- Pat Gacoscos moved accept the December 7, 2022 minutes. VP Wagoner seconded the motion

#### 5. President's Report-Filling in for President Sperling, Dale Wagoner recognized Mark Salinas' transition to new role of Mayor of Hayward offered his congratulations. Mark Salinas referenced several events he has recently attended and summarized that he is happy to host a "Education" city.

- President Sperling joined the meeting and then highlighted the Department of Education, Promise Neighborhoods Grant, which was recently funded; total funding amount for all partners \$7,685,407 over 5 years. She congratulated those who worked in partnership on the grant.
- President Sperling discussed Chabot's recent accreditation and Chabot's hard-working community.
- The Board discussed the need for new Board members and ideas for recruitment.

#### 6. Executive Director's Report

- Yvonne opened with a recap of the recent Alumni Community hike at Lake Chabot and future hikes.
- Scholarship apps have opened with a closing date of March 26th.
- Friends of Chabot has added a new "community event" section of newsletter. She asked the Board to forward events to her or send event flyers for newsletter.

#### 7. Information Items

- a) Yvonne summarized the November & December 2022 Financial Reports
  - Unrestricted has about 72k
  - Hayward asked that distribute ARPA recovery act funding which we will use to support our Basic Needs Emergency Aid program. The city is also working with CSUEB.
  - In addition, Chabot will roll out another Emergency Aid package from VP Kritscher's office.

## **8. Discussion & Action Items**

- a) Music Recording Technology Mini-Grant Request (AI)
  - Yvonne noted copy of the request in the meeting materials and that this is the first time using mini grant process. Arts and Media are requesting \$2,000 for a music recording competition for a cash prize. Recipients will use funds for equipment and software. The competition will take place at end of semester.
  - Hal Gin Moved to accept Dale 2<sup>nd</sup> to approve-passed
- b) Board Calendar – Board Retreat Date (AI)
  - The Board discussed the date for the upcoming Board Retreat since, as scheduled, it conflicts with the President’s Administrators’ meeting. Yvonne suggested April 6<sup>th</sup> at Denny’s from 9am- 1pm.
  - Dr. Gin moved to accept the date change for the Board meeting from April 5<sup>th</sup> to April 6<sup>th</sup> and having it be the Retreat. VP Wagoner seconded the motion to change Board calendar.
- c) Board retreat discussion
  - The Board discussed potential topics for the Retreat, such as member recruitment, being mindful of SWOT analysis focus on strategic tasks as a Board and using those strategies to build and cultivate members, mini-grants and creating committees.
- d) President’s Circle - Fire Training Facility Opening
  - Chabot staff will meet internally about partnering in hosting the reception which will take place on May 3<sup>rd</sup>-ribbon cutting at 3pm.
    - Board discussed people they would potentially invite and the building’s capacity.
    - Yvonne asked member to send invite lists to her.

## **9. For the good of the order**

- Chair Salinas said he would follow up on the second draft of the new Friends of Chabot logo.

## **10. Adjournment-Salinas adjourned meeting at 1:47**

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