

THE FRIENDS OF CHABOT COLLEGE
Board of Directors - Regular Meeting
Wednesday, August 3, 2022 • 1:00 P.M. – 2:30 P.M.
Chabot College Board Room

MINUTES

1. Call to Order – Chair Salinas

- Chair Salinas called the meeting to order at 1:28 P.M.

2. Roll Call – Vice Chair/Secretary Gacoscos

- **Members Present:** Chair Salinas, Vice Chair/Secretary Gacoscos, Ms. Yvonne Wu Craig, Dr. Susan Sperling, Mr. Dale Wagoner
- **Members Absent:** Dr. Hal Gin, Ms. Melinda Matsuda, Mr. Obray Van Buren, Dr. Ms. Sheryl Boykins, Ms. Marita Cheng
- **Minute Taker:** Nicole Albrecht

3. Public Comments

- N/A

4. Approval of Minutes – June 8, 2022 Meeting

- Members reviewed this item individually and voted electronically.
 - Motion to approve by Vice Chair/Secretary Pat Gacoscos, second by Ms. Marita Cheng; 5 yes, 0 no, 4 abstentions.

5. President’s Report

- An all morning all Chabot administrative retreat took place August 3rd preparing for Convocation and College Day as well as the start of AY 2022-23. One highlight includes reviewing the depth of course offerings for fall semester. Though there are still students who prefer hybrid and completely online courses, there are students are enrolling in in-person courses. Much credit to faculty and administrators who kept the in-person classes open for as long as possible.
- The District and both colleges are completing a very intentional study with consultants to try to understand why students have stopped-out and dropped-out. The study includes interviews, focus groups, survey material, and direct contacts. The California community college system as a whole lost ~20% of enrollments. Although we know the virus is not done, the enrollment picture is much better than even a year ago.

6. Executive Director’s Report

- The Alumni group is hosting a virtual career workshop called “How to get a job at Chabot” on August 4, 2022. 40 alumni registered, and the first 25 to register received a swag bag.
- Dr. Sperling and Ms. Yvonne Wu Craig met with the new Hayward Chamber CEO, Frank Ferral and discussed how the chamber can support Chabot students by working with employers to provide internship or apprenticeship opportunities. Chabot will host the upcoming Hayward Chamber Green Team meeting. We are looking forward to collaborating on future events, as well.
- Ms. Yvonne Wu Craig and Chair Salinas had the opportunity to attend the district foundation retreat. The retreat set some overall priorities, including: capacity building, student housing, the “why” of the organization, and a fundraising strategy. The group will meet again in October to discuss the priorities. We may wish to bring a facilitator in the future to establish the FCC’s priorities.
 - The MOU (agenda item 8a) is intended to detail the Friends of Chabot College’s (FCC’s) relationship with the District Foundation. The District Foundation is intended to be a support to the college foundation.

7. Information Items

- a) May and June 2022 Financial Reports
 - These reports do not reflect the final year-end close. Some scholarships look overdrawn, but they just need to be cleaned up.
 - We have a few endowed funds under \$10,000 because the market has been unfavorable. It might be good to convene a finance committee meeting. We may wish to be patient with the market.
 - The audit is scheduled to start field work in September.

8. Discussion & Action Items

- a) First Reading: MOU between CLPCCD Foundation and the FCC
 - This MOU discusses how the district may work collaboratively with the foundation to raise funds. From the retreat and discussion, the district sees the college foundation focusing on students (i.e. direct student aid, scholarships), while the district leverages larger assets.
 - Please provide any edits to Ms. Yvonne Wu Craig. This agenda item will be brought back to a future meeting for another reading.
- b) APEX Grant Modification (AI)
 - Members reviewed this item individually and voted electronically.
 - Motion to approve by Vice Chair/Secretary Pat Gacoscos, second by Ms. Marita Cheng; 5 yes, 0 no, 4 abstentions.
- c) Approval of Discretionary Grants (AI)
 - Alpha Gamma Sigma Club:
 - Members reviewed this item individually and voted electronically.
 - Motion to approve by Vice Chair/Secretary Pat Gacoscos, second by Ms. Marita Cheng; 5 yes, 0 no, 4 abstentions.
 - Dream Center Scholarship:
 - Members reviewed this item individually and voted electronically.
 - Motion to approve by Vice Chair/Secretary Pat Gacoscos, second by Ms. Marita Cheng; 5 yes, 0 no, 4 abstentions.
 - PT Faculty Award
 - Members reviewed this item individually and voted electronically.
 - Motion to approve by Vice Chair/Secretary Pat Gacoscos, second by Ms. Marita Cheng; 5 yes, 0 no, 4 abstentions.
- d) Gala Update
 - Gala invitations and sponsorship packets are scheduled to be sent in the next week via mail and email, as well as placed on our website. The Gala's theme includes sunset colors.
 - Mr. Obray Van Buren would like to share the welcome, while Chair Salinas serves as MC. A draft program will be shared at the next meeting.
 - We have signed the contract with Stonebrae to host the Gala.
 - We may wish to about other venues for the future.
 - Idea to consider holding events at Chabot, including the building 400 and 700 outdoor spaces. We could look into large tent and heater rentals.

9. For the good of the order

- Chabot College contributed \$500 and the FCC contributed \$500 to sponsor the Sister City Event. The FCC will be featured in the program

10. Adjournment – 2:18 P.M.

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