

**THE FRIENDS OF CHABOT COLLEGE**  
Board of Directors Meeting  
Wednesday, December 7, 2022 • 12:00 – 1:30 p.m.  
Board Room

## **Minutes**

**1. Call to Order – Chair Salinas**

- Chair Salinas called the meeting to order at 12:27 P.M.

**2. Roll Call – Vice Chair/Secretary Gacoscos**

- **Members Present:** Chair Salinas, Vice Chair/Secretary Gacoscos, Ms. Yvonne Wu Craig, Dr. Susan Sperling, Mr. Dale Wagoner, Dr. Hal Gin, Ms. Marita Cheng-arrived at 12:27
- **Members Absent:** Ms. Melinda Matsuda, Mr.Obroy Van Buren
- **Minute Taker:** Sarah Renton

**3. Public Comments: No comments**

**4. Approval of Minutes – September 7, 2022 Meeting**

- Members reviewed this item individually.
- Motion to approve by Vice Chair/Secretary Pat Gacoscos, second by Dale Wagoner; 7 yes, 0 no, 2 abstentions.

**5. President’s Report:**

- Last May we had a significant turn out at graduation. This was the first time since the onset of the pandemic we have had an on-campus ceremony. The President was pleased to see 100’s of students in attendance.
- We hosted Raza Day with guests from local high schools and middle schools. We welcomed not only our students, of Hispanic/Latinx origin, but we welcomed many students from our diverse community ethnicities to the college with a full schedule of events, where we told them about what we offer as a college. It was organized by our Student Services area with participants filling the Chabot Cafeteria for lunch. There were participants across all of our service area. It may indicate shifting, towards a greater interest in in-person courses.
- Chabot continues to be in a sound place financially. We will be receiving a new district budget allocation model. We are seeing some signs of for enrollment restoration. Pat Gacoscos asked about declining enrollment across the state. VP Wagoner affirmed the question. We are 1% up over last year. Early registration is up 7% but still down compared to pre-pandemic and we are strengthening our outreach. Sperling added we are conducting a study about the impediments that students confront when seeking education. Mark Salinas asked about the decrease enrollment and if it affect HSI standing. Yvonne Wu Craig responded that the Latinx population is at least 37% (actual is 42%) which is well above the 25% requirement so there is likely no concern for that.

**6. Executive Director’s Report**

- The President’s office supported FOC’s membership with the Castro Valley and San Leandro Chambers of Commerce. Yvonne said that she recently attended a Hayward Veteran’s Day event.

She has been happy to attend these events and engage with the community. It is good to have Chabot presence. We had good representation there among veteran faculty members.

- Scholarships are opening in January. Donors are returning or increasing their award. There are several new endowed accounts as well.
- The Fire Tower ribbon cutting is tentatively scheduled for March of 2023. The Board has proposed an event to thank supporters and network with the community to develop new donors/board members. Yvonne expressed that the Foundation would like to support planning that event.

## 7. Information Items

- **August, September & October 2022 Financial Reports.** We are at 100k mark for unrestricted net assets. These reports capture through October 31, 2022 so they should include most of the Gala contributions.
- We were recently informed of a price increase for Nonprofit Suite, our bookkeeping/accounting provider but our operating budget will be able to cover the increase.
- Our endowed accounts have recovered a bit as the market is doing a little better now.

## 8. Discussion & Action Items

- a) 2022-24 FCC Board of Directors Term Renewals (AI) Mark Salinas stated that he, Pat Gacoscos, Obrey Van Buren and Marita Cheng are up for renewal and they all indicated their desire in continuing to serve.
  - Hal Gin nominated Mark Salinas to continue serving as Board Chair. Pat Gacoscos seconded the motion. The motion passed unanimously.
  - Hal Gin nominated Pat Gacoscos to continue her role as Board Secretary and Marita Cheng for another term. Mark Salinas seconded the motion. The motion passed unanimously.
  - The term renewal will be in effect until 2025. Yvonne will follow up with Melinda and see if she would like to continue.
  - Chair Salinas contacted Sheryl Boykins and she indicated that she did not want to continue serving so she will be removed from the Board as her term has also expired.
- b) Edward E. Martins Nursing Grant (AI) provides funding for a new electronic health records (EHR) system for our nursing program. Funds cover a subscription for the next 2 years and peripheral computer devices for the labs. The local hospital is glad our students will have experience with the EHR software.
  - Hal Gin moved to accept the grant. Dale Wagoner seconded the motion. Motion was unanimously approved.
- c) Updated FCC Logo-Mark Salinas introduced the new logo is in its second draft to discuss.
  - Marita remarked that the words were confusing with the "The."
  - Dale recommended making the word "Foundation" as the same width of the logo but without the "The" and then justify the word "Foundation."
  - Mark will follow up with the graphic designer and email out the revised design for review.
- d) Gala Report: Debrief and Planning for Next Year-  
Chair Salinas thanked Yvonne, Obrey, and staff for a great job.
  - Board members remarked that we're fortunate to have politically active members. People wanted to be there and socialized. Everyone raved about the gala and feedback was very positive. There were 130 people in attendance. A lot of schools represented, local elected officials, Hayward Chamber, New Haven

Educational Foundation, etc. Various board members shared their positive words of encouragement and support.

- We are holding the 5<sup>th</sup>, or 12<sup>th</sup> of October for the next Gala.
- Board members discussed increasing the cost of the ticket due to rising cost of the event expenses.
- The Board discussed possible locations for the next Gala. Several options were suggested: Fieldworks, Casa Del Oro, and/or continuing at Stonebrae.

**9. For the good of the order - None**

**10. Meeting was adjourned at 2:05 PM**