

THE FRIENDS OF CHABOT COLLEGE
Board of Directors - Regular Meeting
Wednesday, October 6, 2021 • 12:00 p.m. – 1:30 p.m.
Zoom Meeting

MINUTES

- **Call to Order – Chair Salinas**
 - **Chair Salinas calling meeting to order 12:06**

- **Roll Call – Vice Chair/Secretary Gacoscos**
 - **Members Present:** Chair Salinas, Melinda Matsuda, Vice Chair/Secretary Gacoscos, Hal Gin, Marita Cheng, Yvonne Wu Craig, Dale Wagoner, Susan Sperling
 - **Members Absent:** Sheryl Boykins, Obay VanBruen
 - **Guests:** Delia Go
 - **Minute Taker:** Christine Herrera

- **Public Comments – No public comments**

- **Approval of Minutes – September 1, 2021 Meeting**
 - Melinda Matsuda motioned to approve the minutes and Dale Wagoner seconded the motion.
 - Motion passed unanimously.

- **President’s Report**
 - Dr. Sperling shared she is looking forward to the Gala and spoke about VP Wagner being honored in the ceremony which is well deserved.
 - She also shared that with the help of the Office of Institutional Advancement and Chabot grant development team members, Chabot was awarded our first AANAPISI Grant which is a grant in support of services and academic instruction that focuses specifically on issues confronted by our Asian American Native American Pacific Islander students, The grant in some ways is a similar endeavor to the HSI, Hispanic Serving Institution grant. It is a fantastic accomplishment to achieve both of these on behalf of our students and staff.
 - President Sperling also shared there is some very intricate planning taking place around the student and employee vaccination mandate. This is a big change to make sure that we are able to fully and completely support our students and employees.
 - Yvonne Wu Craig shared that we also received the first Hispanic Serving Institution STEM grant for a million dollars each per year for five years to support students who are majoring in STEM. This is the largest grant we have received at the Chabot.

- **Executive Director’s Report**
 - Yvonne Wu Craig’s report will be included in the discussion items further down on the agenda.

- **Information Items**
 - **August 2021 Financial Report**
 - The budget we adopted at last month’s meeting has been uploaded.

- Need to get clarification as to why there is such a large unrestricted new asset balance, which some of that is receivable but Yvonne would like to get a better understanding how much more we need to make up. Not much activity going on in the financials due to it only being the second month in the fiscal year.
- **Audit Update**
 - Yvonne also shared the office is preparing for the audit fieldwork. There are a lot items that have been cleaned up, books really look good now, there are more accurate beginning balances.
 - Yvonne will be meeting with a couple of investment companies to see what they provide so that the endowment funds can be moved by the end of the year.
- **Emergency Aid Impact Data**
 - Yvonne shared in working with the Institutional Research Office to get the data of the students we awarded aid to in fall of 2020 and spring 2021 which gives a good sense of a full year's worth of emergency aid awards.
 - Approximately 553 unduplicated students, 14% were African American, 69% low-income students, most of the students were full time and a larger majority were female students. Overall success rates we exceeded the overall college rate.
 - Fewer students withdrew fully from their classes when compared to the overall college rate. Course success and persistence also exceeded the overall college success rate.
 - Chair Salinas was looking at the percentage regarding gender female verses male just curious why the female population number is so high. Could it be we have females who are primary income earners in the home or maybe single parents? Yvonne will follow-up with the IR office to see what they can give us more information.
 - Yvonne suggested to help bring the numbers up to assistant in aid for male students maybe need to make more of an effort to reach out to the men's groups, Striving Black Brothers, Mental Health men's group and Athletic counselors.
 - This next go around of emergency aid for the first time the applications are online, students fill out the form online. Applications will be opened for three weeks and we have already have received 300 applications.
- **Discussion & Action Items**
 - Board Calendar Change (AI)
 - Yvonne is asking for approval to move the December 1st meeting to December 8th due to her being out of town for a IEPI Partnership resource team site visit. All in agreement.
 - Yvonne will put on the next agenda to discuss how you want to approach the spring meetings, do you want to continue meeting online or in person, continue meeting monthly.
 - Pat Gacoscos moved to approve the December 1st meeting to move to December 8th, Dale Wagoner second, passes unanimously.
 - CLPCCD Foundation Representative (AI)
 - Yvonne explained that the representative for the CLPCCD Foundation needs to live within the district service area cities and because Melinda Matsuda no longer lives in the service area, she is ineligible to serve on the district foundation board. Yvonne asked Chair Salinas if there is another board member that wanted to step up or would he like to designate someone?

- Chair Salinas said if there is no member would like to do it, he would like to designate Yvonne Wu Craig to be our representative.
 - Melinda also mentioned that a discussion about the Vice Chair for the district foundation took place and that it doesn't have to be some from Friends of Chabot College but the Chancellor thought it would be best that the Vice Chair should be a community member versus a staff member. Suggested Chair Salinas be that person, Chair Salinas is okay with joining the board and will discuss with Chancellor Gerhard.
 - Melinda Matsuda motioned to approve Yvonne Wu Craig as the foundation representative for the district foundation, Pat Gacoscos second, passes unanimously.
- **Fall Gala Update**
 - Yvonne Wu Craig shared that tickets to the event are sold out.
 - Yvonne went over the logistics and schedule for the day.
 - Nicole Albrecht did a great job putting the program together.
 - Yvonne is asking the board to be at the field by 11:30. The photo opportunity and ribbon cutting will be promptly at 12:00.
 - Yvonne gave an update on sponsorships we have generated \$25,750 and we have 152 guests, with 20 volunteers.
 - Dale Wagoner shared that this opportunity to do this on campus at an outdoor event in the current environment helps us take advantage of the wide-open spaces of social distancing capability. There is plenty of space. There are several wins that come out of this event: acknowledging a new facility, bringing people together in an organized well thought out accommodations – a perfect setup.
 - **For the good of the order**
 - Yvonne thanked Marita and Pat for participating in the early planning meetings with the baseball team, being available to come onto campus to be part of the early planning of the event.
 - Because this was the last FCC Board meeting Christine Herrera would be supporting, Yvonne wanted to acknowledge her many contributions. Yvonne acknowledged Christine Herrera 's role for being extremely instrumental not just for the success of the Gala but for keeping the Foundation afloat during these 18+ months where the Friends of Chabot College did not have any administrative assistant support. She provided so much support for all aspects of the office, for FCC events and for communication. Yvonne shared she is going to miss working with her and wanted to thank her so much for keeping her together, keeping the event going, and for her deep knowledge of the campus and knowing who to talk to. It has been so valuable and none of these accomplishments could have happened without her.
 - **Adjournment**
 - The Board Chair adjourned the meeting at 12:47

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