

THE FRIENDS OF CHABOT COLLEGE

Board of Directors Meeting
Wednesday, June 3, 2020 • 12:00 p.m.
Zoom

MINUTES

1. Call to Order – Chair Mark Salinas

Chair Mark Salinas called the meeting to order at 12:12 P.M.

Chair Mark Salinas welcomed the Board and opened the floor for reflection on recent events.

2. Roll Call – Vice Chair/Secretary Pat Gacoscos

Members Present:

Ms. Sheryl Boykins
Ms. Marita Cheng
Ms. Yvonne Wu Craig
Vice Chair/Secretary Pat Gacoscos
Dr. Hal Gin
Ms. Melinda Matsuda
Chair Mark Salinas
Mr. Dale Wagoner
Dr. Susan Sperling

Members Excused:

Mr. O Bray Van Buren

Recording Secretary:

Ms. Nicole Albrecht

3. Public Comments

No Public Comments were made during the meeting.

4. Approval of Minutes from February 5, 2020

Motion to approve the February 5, 2020 Minutes as presented by Dr. Hal Gin and Seconded by Vice Chair/Recording Secretary Pat Gacoscos.

Motion passed with 6 Ayes, 0 Nays, and 0 Abstentions.

Approval of Minutes from April 24, 2020

Motion to approve the April 24, 2020 Minutes as presented by Vice Chair/Recording Secretary Pat Gacoscos and Seconded by Ms. Melinda Matsuda.

Motion passed with 4 Ayes, 0 Nays, and 2 Abstentions.

5. President's Report

President Susan Sperling reports the following:

- On behalf of the students, thank you to the Board and Trustees for all your support providing laptops and direct aid.
- The college held a successful virtual graduation. We had more graduates and earners of degrees and certificates this year than ever before. Thank you for supporting this.
- Planning for increasing professional development for Classified and Faculty to achieve not only a high level of expertise in remote education delivery, but also remote learning with equity.
- Summer Semester will be almost entirely online, with the exception of some difficult to convert courses. In-person courses will be held with strict social distancing rules and meticulous cleaning.
- Very likely Fall Semester will also be almost entirely online, with the exception of difficult to convert courses.
- Devastating potential impacts of cuts to state funding for higher education. State has \$53-\$54 billion deficit as a result of COVID-19, shelter-in-place, loss of tax revenues, etc. This impacts the community college system, and we are trying to make adjustments that do the least damage to services.
- Question: Some universities are considering changing the timing of instruction to start earlier and end before Thanksgiving.
 - Discussion of creative ideas.
- Question: Do we know if there have been decreases in enrollment at four-year universities and increases at community colleges?
 - It is a little early to tell. We are tracking trends at the college-level and across the district. Preliminarily, Summer session has an exponential jump in enrollment.
- Question: Have we captured ethnic and racial data on who has received relief?
 - We have the W numbers of every student who has received a laptop, wi-fi hotspot, and direct aid. We will be placing the data request and share with the group.
 - Great interest in the disaggregated data as a measure of accountability.

6. Executive Director's Report & April Financials

Ms. Yvonne Wu Craig reports the following:

- A press release was shared regarding Emergency Aid fundraising efforts.
 - Continuing to collect donations and solicit contributions for Emergency Aid.
 - There has been some interest in the payroll deduction program.
 - Reaching out to Kaiser soon to see if they may also wish to partner in contributing to the Emergency Aid campaign.
- Working on the next Alumni Mixer.
 - July 31, 2020, 7:00 – 8:30
 - Virtual, online comedy night will be hosted by Chabot's Michael Booker
- Recap of April financials.
 - Invoicing for H.S.I. match from the Title V grant.
 - Receivable from United Way Bay Area for \$20,000 is coming in.
 - Investments did not do well in March, as expected.

- The negative balance in the Academic Senate fund reflects a bookkeeping error; we are working on cleaning this up.
- In the middle of awarding scholarships.
 - We were not able to have a scholarship luncheon this year. Instead, we asked for photos of all recipients and included this in the program with the names of the scholarships received.
 - Idea to post this list in the Chabot newspaper and various outlets.
- Question: What is the balance of the H.S.I. fund right now?
 - \$160,000, including the match.
 - Our goal next year is to raise \$30,000.
 - If we do not have a major event next year, there are revenue sources totaling approximately \$49,000 we did not have last year that the Board may wish to consider using towards the H.S.I. fund; other revenue sources to consider include:
 - Title III funds from District
 - Stewardship fees and indirect costs from grants
 - Measure A funds

7. Information Items

- a) **Summer Alumni Mixer – Virtual Comedy Game Show w/ Michael Booker, Friday, July 31 from 7:00 – 8:30 PM**
Ms. Yvonne Wu Craig shared the Save the Date flyer for the upcoming event.

8. Discussion & Action Items

- a) **Acceptance of Foundation of CA Community Colleges First Response Healthcare Student Support Funding (cc)**
Motion to accept the Foundation of CA Community Colleges First Response Healthcare Student Support Funding by Vice Chair/Secretary Pat Gacoscos and Seconded by Ms. Melinda Matsuda.

All approved.

- b) **Acceptance of Fremont Bank COVID-19 Technology Funding (cc)**
Motion to accept the Fremont Bank COVID-19 Technology Funding by Dr. Hal Gin and Seconded by Vice Chair/Secretary Pat Gacoscos.

All approved.

- c) **Acceptance of CLPCCD Foundation Funds**
Motion to accept the CLPCCD Foundation Funds by Dr. Hal Gin and Seconded by Ms. Marita Cheng.

Discussion:

- What is the total revenue from these funds?

- \$697,879
- The District Foundation still holds some funds that are for both Chabot and Las Positas.
- Ms. Yvonne Wu Craig and President Susan Sperling are on the District Foundation Board.
- Ms. Yvonne Wu Craig will convene the Finance Committee to discuss some remaining questions. (i.e. Some funds may have been mistakenly labeled for Chabot, when they are for both Chabot and Las Positas. The Finance Committee may wish to discuss whether to invest some of the money.)

All approved.

d) Approval of 2021-22 Board Meeting Calendar (cc)

General consensus and agreement to the proposed meeting calendar.

9. For the good of the order

Next Board Meeting: Wednesday, August 5, 2020 @ 12:00 – 2:00 P.M., location TBD

10. Adjournment

Chair Mark Salinas adjourned the meeting at 1:19 p.m.

Minutes prepared by Ms. Nicole Albrecht

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