

**THE FRIENDS OF CHABOT COLLEGE**  
Board of Directors Meeting  
Wednesday, June 5, 2019 • 12:00 p.m.  
Chabot College • 25555 Hesperian Blvd. Hayward, CA 94545  
Building 200 • Board Room

**MINUTES**

**1. Call to Order – Executive Director, Yvonne Wu Craig**

Ms. Yvonne Wu Craig called the meeting to order at 12:14 p.m.

**2. Roll Call – Chair Mark Salinas**

**Members Present:**

Ms. Sheryl Boykins  
Ms. Marita Cheng  
Dr. Hal Gin  
Mr. Obray Van Buren (via phone)  
Mr. Dale Wagoner  
Ms. Yvonne Wu Craig

**Members Excused:**

Vice Chair/Secretary Pat Gacoscos  
Ms. Melinda Matsuda  
Chair Mark Salinas  
Dr. Susan Sperling

**Recording Secretary:**

Ms. Aubrie Ross

**Other Attendees:**

Ms. Abigail Garcia Patton, Director, El Centro Chabot College

**3. Public Comments**

There were no Public Comments made during the meeting.

**4. Approval of Minutes from April 26, 2019**

Motion to approve the April 26, 2019 Minutes as presented was moved by Mr. Wagoner and Seconded by Dr. Gin

Motion passed with 5 Ayes, 0 Nays, and 1 Abstention.

The November 7, 2018 Minutes will be voted on through email.

## **5. Presentation: Chabot Dream Resource Center (Abigail Garcia Patton)**

Ms. Wu Craig shared that during the Board Retreat the Board shared interest in learning more about the Chabot College Dream Resource Center. Ms. Garcia Patton, Director of El Centro was welcomed by the Board. Ms. Garcia Patton thanked the Board for inviting her to the meeting. She shared some major milestones El Centro had achieved in 2018-2019 which included being awarded the CA Campus Catalyst Grant, opening of the Dream Resource Center, development and implementation of UndocuAlly training, comprehensive legal clinics and workshops, dedicated Dream Team & Dreamer's Club, Mental Health training for counselors. In the Dream Resource Center some of the services provided include specialized counseling, legal services & legal clinics, laptop lending library, after college support, scholarships, financial aid information and support.

Ms. Garcia Patton informed the Board that some areas for growth include the need for dedicated support staff without competing responsibilities, improved identification, student data privacy & outreach. Another huge impact is the cost of tuition for Undocumented students is very high. Undocumented students pay non-resident tuition which is \$328 per unit. A recommendation is being drafted for the CLPCCD Board of Trustees which would allow students who take 6 units or less and that do not qualify for FAFSA or CA Dream Act be allowed to pay in state tuition.

Ms. Garcia Patton shared that since the opening of the Dream Center Undocumented students and allies feel more comfortable and the word is getting out about the resources offered in the center.

The Board thanked Ms. Garcia Patton for all of the information and are more informed when people ask them questions about the services provided at Chabot.

During the next Board meeting the Board would like to have a presentation from the Veterans Resource Center.

## **6. President's Report**

There was no President's Report presented during this meeting.

## **7. Information Item**

### **a) New Scholarship – Amelia Foundation Scholarship**

Ms. Wu Craig shared that we received a \$4,000 one-time donation for a scholarship honoring Ms. Mercy Shaver's daughter who passed. The Scholarship is for three Fire Technology/Fire Prevention Inspector students and one EMT student.

## **8. Financial Report & Action Items (AI)**

### **a) FY 2018 Audit Report Update**

Ms. Wu Craig shared that Crowe LLP had managers leave the company during our Audit which has caused a delay in completing our Audit Report. The Audit Report has been assigned to new managers and a draft will be available to the Board during the next Board Meeting.

### **b) April 2019 Financial Report**

Ms. Wu Craig informed the Board that our endowed funds were deposited with the Silicon Valley Community Foundation and is shown on the financials. The amount will increase next month since a new match was received for the HSI Endowment.

### **c) 2019-2020 Budget (AI)**

The Board reviewed the proposed 2019-2020 Budget

Motion to approve the 2019-2020 Budget was moved by Dr. Gin and Seconded by Ms. Boykins.

Motion passed with 6 Ayes, 0 Nays, and 0 Abstention

## **9. Discussion & Action Items (AI)**

### **a) Acceptance of Donation of Biotech Equipment (AI)**

Ms. Wu Craig shared that the College received an donation from Benitec Biopharma estimated fair market value of \$7,182 for Biology department.

Motion to approve the acceptance of the gift from Benitec Biopharma was moved by Dr. Gin and Seconded by Ms. Boykins.

Motion passed with 6 Ayes, 0 Nays, and 0 Abstention

### **b) Approve 2019-2020 Board Calendar (AI)**

The Board reviewed the 2019-2020 Board Calendar.

Motion to approve the 2019-2020 Board Calendar was moved by Dr. Gin and Seconded by Ms. Cheng.

Motion passed with 6 Ayes, 0 Nays, and 0 Abstention

c) **6<sup>th</sup> Annual Gala – Thursday, October 3, 2019**

**i. Honorees**

The Board discussed possible Honorees. Ms. Wu Craig will send an email to the Board members that were not present to get their feedback and other nominations for Honorees.

**ii. Program**

The Board reviewed the draft Gala program. The Board would like to include a Silent Auction during the cocktail hour. The Board asked Ms. Wu Craig to contact Arts, Media and Communications, theater Division at Chabot to see if they would be willing to do a performance during the Gala.

**iii. Sponsorship Form**

The Board reviewed the Sponsorship levels. Ms. Wu Craig will email the Board the Sponsorship form for distribution.

**10. Board Retreat Follow-up: AAA Framework**

- a) Ms. Wu Craig informed the Board that during the Board Retreat they had completed a survey that asked them if they were an Ambassador, Advocate and Asker. Ms. Wu Craig will share the survey with the Board Members who were unable to take the survey so that could take the survey.

**11. For the Good of the Order**

- a) Ms. Boykins shared that she has been appointed the Interim Campus Safety Director at Chabot. She informed the Board that she plans to continue as a Board Member while in the role.

**b) Next Board Meeting: Wednesday, August 7 @ 12 p.m., Event Center**

**12. Adjournment**

Ms. Wu Craig adjourned the meeting at 1:45 p.m.

---

Minutes prepared by Ms. Aubrie Ross

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Office of Development and the Foundation, 25555 Hesperian Blvd., Hayward, CA 94545, 510-723-6633, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting. Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of The Friends of Chabot College Board will be made available for public inspection at this meeting and at the Office of Development and the Foundation located at 25555 Hesperian Blvd., Hayward, CA 94545 during normal business hours. Materials prepared by The Friends of Chabot College and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.