

THE FRIENDS OF CHABOT COLLEGE

Board of Directors Meeting

Wednesday, March 18, 2014 • 4:00 p.m. to 6:00 p.m.

Chabot College • 25555 Hesperian Blvd. • Hayward CA • 94545

Event Center • Building 700 South

MINUTES

Voting Members Present

Chair Mark Salinas
Chief Sheryl Boykins
Marita Cheng
Dr. Hal Gin
Melinda Matsuda
Obay Van Buren

Voting Members Not Present

Vice Chair/Secretary Pat Gacoscos

Non-Voting Members Present

Dr. Susan Sperling
Dr. María Ochoa

Non-Voting Member Not Present

Connie Willis

1. Call to Order – Chair Salinas called the meeting to order at 4:14 p.m.

2. Roll Call – Chair Salinas called in the roll in the absence of Vice Chair-Secretary Gacoscos.

2. Approval of Minutes for November 19, 2014, December 12, 2014, January 28, 2015 – Dr. Gin noted the misspelling of a word, and asked that it be corrected.

Ms. Matsuda moved and Dr. Gin seconded the approval of the Minutes for November 19, 2014; December 12, 2014, and January 28, 2015. 6 Ayes, 0 Nays; 1 Absence, motion passed.

Chair Salinas asked for approval to reorder the Agenda at this time so as to permit Edward Montgomery and Chief Boykins an opportunity to present details regarding the August 8 Battle of the Badges fundraising event. Ms. Matsuda moved and Dr. Gin seconded a motion to reorder the agenda. 6 Ayes, 0 Nays; 1 Absence, motion passed.

3. Board Members' Remarks, Reports and Recommendations for Action (45 minutes)

Chief Boykins and Edward Montgomery offered an oral and written summary of the Battle of the Guardians scheduled for Saturday, August 8, 2015 at the CSUEB Athletic Stadium. The charity benefit event was created as an amateur fighting event and fundraiser within the law enforcement community. The bouts include a variety of fighting styles that range from traditional boxing, mixed martial arts, to ground fighting. Current and former law enforcement officers, firefighters, and military personnel are profiled and fight against one another in UFV style matches.

Gates open at 5:00 p.m., opening ceremonies begin at 6:15 p.m., and the first fight is slated for 6:30 p.m. There is an intermission at 8:30 p.m. and the event is scheduled to conclude by 10:00 p.m. Fifteen matches are scheduled for the evening. The Main Event features Alameda County Sheriff Deputy Sheriff Obichere, who will be boxing on behalf of The Friends of Chabot College. Either a member of the Oakland Police Department or Los Angeles Police Department will fight Deputy Obichere for the title.

The Board was greatly enthused by this opportunity and by Chair Salinas's offer to coordinate a barbecue vending booth on behalf of the Foundation. Two food vendors will be permitted on site; one of them will be the Foundation. Chair Salinas and Chief Boykins will inform the Board Members of their respective

volunteer responsibilities, as time grows closer to the event. Dr. Sperling suggested History Professor Mark Stephens, whom she identified as a “barbecue fanatic” be invited to participate, as well.

Dr. Gin moved and Mr. Van Buren seconded a motion that The Friends of Chabot College participate in this fundraising activity. 6 Ayes, 0 Nays; 1 Absence, motion passed.

Mr. Obray Van Buren announced that the annual gala is slated for November 12, 2015 at TPC Stonebrae Country Club. All members present expressed an interest in serving on the planning committee for the gala. Mr. Van Buren requested Board Members to begin making a list of companies, organizations, and individuals to approach as sponsors for the event. He recommended that this year’s Best Friend Forever Award be given to U.S. Representative Eric Swalwell for his service to Chabot and his assistance to the Foundation in securing the tax-exempt status.

Mr. Van Buren moved and Ms. Matsuda seconded a motion to invite Congress Member Swalwell as this year’s honoree. 6 Ayes, 0 Nays; 1 Absence, motion passed.

4. Action Item (60 minutes)

Chair Salinas described the discussions underway for The Friends of Chabot College to approach the Chabot-Las Positas Community College District Foundation for start up funds. Chancellor Jannett Jackson has indicated that some money will be made available to the Foundation, and the Board is appreciative of the assistance. The Board discussed the various funding needs including the hiring of an accountant (\$20,000) and a strategic planner with specialization in alumni affairs (\$14,000) for a total of \$34,000. These funds will assist the Foundation in launching its activities and placing its internal operations in order. Chair Salinas, Board Members Gin and Cheng, as well as Dr. Sperling and Dr. Ochoa will be attending a meeting of the CLPCCD Foundation Board on Friday, March 20 for the purpose of formally requesting this assistance. Mr. Van Buren announced that while he cannot be in attendance at the March 20 meeting, he will draft a letter of support for distribution at the meeting.

Mr. Van Buren moved and Ms. Cheng seconded a motion to request seed money in the amount of \$34,000 from the CLPCCD Foundation. 6 Ayes, 0 Nays; 1 Absence, motion passed.

Ms. Cheng reported that she and Dr. Ochoa had met with Ms. Nasi Raissian, CPA to discuss a possible working relationship with the accountant. Ms. Raissian specializes in non-profit accounting services and works with the Las Positas Foundation as their accountant. Ms. Cheng and Dr. Ochoa were favorably disposed to hire Ms. Raissian based on their meeting with her. Dr. Gin spoke to the necessity of having accurate and transparent accounting of funds. Ms. Raissian projected a preliminary amount of between \$5,000 and \$8,000 to set up the chart of accounts, general ledger, and to post income and disbursements to date. Her fee would then be \$1200 a month.

Dr. Gin moved and Ms. Cheng seconded a motion to hire Ms. Nasi Raissian as the Foundation accountant. 6 Ayes, 0 Nays; 1 Absence, motion passed.

5. Board Member-Staff Reports (15 minutes)

President’s Report – Dr. Susan Sperling

The President reported that the college is preparing its report for the accreditation team that will be visiting the campus in the fall. In addition, the capital projects funded by Measure B are coming to conclusion. The latest element is the frontage landscaping on Hesperian Boulevard. She also noted that Commencement will be held on Friday, May 29 and the Board is invited to be her special guests this year. The keynote speaker is Sergio Covarrubias Garcia, an attorney who successfully advocated on behalf of legislation that would permit undocumented professionals to obtain a professional license by using a ITIN

number instead of a Social Security number. Mr. Garcia will be present at the pre-Commencement reception to which Foundation Board Members are invited

Executive Director’s Report – Dr. María Ochoa

Six scholarships will be awarded at the annual scholarship celebration scheduled for Friday, May 8, 4 p.m. All Board Members are invited to attend. Chair Salinas will distribute those scholarships issued by donors to the Foundation. Donors will be invited to attend, as well.

The Miranda Lux Foundation has issued a challenge grant to The Friends of Chabot College in the amount of \$15,000 for student scholarships.

6. Adjournment

Chair Salinas adjourned the meeting at 6:50 p.m. The next meeting is scheduled for Wednesday, June 24.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Office of Development and the Foundation, 25555 Hesperian Blvd., Hayward, CA 94545, 510-723-7091, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting. Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of The Friends of Chabot College Board will be made available for public inspection at this meeting and at the Office of Development and the Foundation located at 25555 Hesperian Blvd., Hayward, CA 94545 during normal business hours. Materials prepared by The Friends of Chabot College and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.