

THE FRIENDS OF CHABOT COLLEGE
Board of Directors Meeting
Wednesday, November 19, 2014 • 4:00 – 6:00 p.m.
Chabot College • 25555 Hesperian Blvd. • Hayward, CA • 94545
Event Center – Building 700 South

MINUTES

Voting Members Present

Chair Mr. Mark Salinas
Chief Sheryl Boykins
Ms. Marita Cheng
Ms. Melinda Matsuda
Mr. Obray Van Buren

Voting Members Not Present

Vice Chair/Secretary Pat Gacoscos
Dr. Hal Gin

Non-voting Members Present

Executive Director for the Office of Development and the Foundation Dr. María Ochoa

Non-voting Members Not Present

Chabot College President Dr. Susan Sperling
Chabot College Vice President of Administrative Services Ms. Connie Willis

1. Call to Order – Roll Call – Mark Salinas

Chair Salinas called the meeting to order at 4:14 p.m.

2. Approval of Minutes for September 24, 2014

Passed without corrections or additions. **Mr. Van Buren moved and Ms. Matsuda seconded a motion to accept the Minutes as presented. 5 Ayes, 0 Nays, motion passed.**

3. Action Items

Review and adoption of Mission Statement

This item was deferred to an unspecified time in the future to be determined by the Board.

Mr. Van Buren moved and Ms. Matsuda seconded a motion to defer this discussion. 5 Ayes, 0 Nays, motion passed.

4. Board Members' Remarks, Reports and Recommendations for Action

Obray Van Buren – Fundraising

Mr. Van Buren reported that the gala was a great success with \$60,000 raised for the foundation. Board members agreed and decided without a motion to establish the first Thursday in November as the date for the annual event. The Board offered kudos to Mr. Van Buren for his leadership in such an excellent event that resulted in positive outcomes.

Marita Cheng – Financial Consultant update

Ms. Cheng reported out on meetings held with herself, Dr. Gin, and Executive Director Ochoa in consultation with two possible financial consultants. Jeffrey Minamide was the group's choice placed before the Board for consideration. He comes with considerable experience including his service as

the adviser to a local service club's foundation that has assets in the millions. The Board requested a special meeting in December to become fully acquainted with Mr. Minamide and his services. Important aspects of this inquiry included: Where the foundation will invest its money? How the foundation will invest its money? What and how will the priorities be established? How and who will determine the risk factors in the investments? All agreed that these questions would serve as a starting point for any further discussion.

Mark Salinas – Went to Chabot-Alumni Association

A mixer is scheduled for December 11 at Skywest Clubhouse. The event will begin at 5:30 p.m.

Sheryl Boykins – Community Outreach Proposal

Chief Boykins announced that an amateur boxer has approached her wanting compete on behalf of the foundation in a fundraising activity at a time to be named in 2015. She will bring more details. Members were interested in pursuing this discussion.

Melinda Matsuda – Affinity Group Update

Ms. Matsuda reported that she is continuing discussions with retirees, primarily counselors who want to give back.

5. Ex Officio Board Member Reports

Dr. Susan Sperling – President's Report Absent for the report.

Connie Willis – Finance Report Absent for the report.

Dr. María Ochoa – Executive Director's Report

Executive Director Ochoa reported that a photo day will be co-sponsored in November at the Hayward Area Historical Society for the purpose of beginning a Chabot College archive at the museum. It will also serve as an activity that launches the outreach for the Chabot College: Campus Series pictorial history book. This publication is scheduled for release in late 2015.

6. Adjournment

Chair Salinas adjourned the meeting at 6:00 pm. The next meeting will be a special meeting held solely for the purpose of meeting the prospective financial consultant, and is scheduled for Wednesday, December 10, 2014, 4:00 pm, in the Event Center

Respectfully submitted,

Pat Gacoscos, Vice Chair-Secretary

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Office of Development and the Foundation, 25555 Hesperian Blvd., Hayward, CA 94545, 510-723-7091, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting. Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of The Friends of Chabot College Board will be made available for public inspection at this meeting and at the Office of Development and the Foundation located at 25555 Hesperian Blvd., Hayward, CA 94545 during normal business hours. Materials prepared by The Friends of Chabot College and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.