



2017-18
The Friends of Chabot
College Board of Directors

Board Officers

Hon. Mark Salinas

Chair
Hayward City Council Member

Hon. Pat Gacoscos

Vice Chair/Secretary
Union City Vice Mayor

Mr. Obray Van Buren

Fundraising Chair
United Association
Local Union 342

Board Members

Chief Sheryl Boykins

Chief of Police for CSUEB

Ms. Marita Cheng

Hayward Business Owner

Mr. Ronald Gerhard

VP Administrative Services
Chabot College

Dr. Hal Gin

CLPCCD Board President

Ms. Melinda Matsuda

Retired Chabot College
Administrator

Dr. Susan Sperling

President
Chabot College

Ms. Yvonne Wu Craig

Director of Grants
Chabot College

Staff

Ms. Aubrie Ross

Sr. Administrative Assistant
Chabot College Office of
Development and the Foundation

THE FRIENDS OF CHABOT COLLEGE

Board of Directors Annual Meeting

Friday, April 20, 2018 • 9 AM – 5 PM

TPC Stonebrae

AGENDA

1. **Call to Order – Chair Mark Salinas**
2. **Roll Call – Vice Chair/Secretary Pat Gacoscos**
3. **Public Comments**
4. **Approval of Minutes for February 7, 2018 & March 7, 2018**
5. **Discussion and Action Items**
 - Election of Board Chair and Vice Chair/Secretary
 - Revision and approval of FOCC Policies and Procedures
 - Articles of Incorporation
 - Gift Acceptance and Investment Policy
 - Record Retention/Disposition Policy
 - Whistleblower Policy
 - Drug-Free Certification
 - Review and approval of FOCC Executive Director Job Description
 - Review and approval of 2018-23 Bylaws and Master Agreement
 - Review of February 2018 Financial Report
 - Establishing the 2018-21 Strategic Plan
 - Alumni & Donor Cultivation
 - Fundraising and Events
 - Support of Chabot Students & Programs
 - Scholarships
 - 2018-19 Budget Development
 - FOCC Board and Committee Structure
6. **For the good of the order**
7. **Adjournment**

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Office of Development and the Foundation, 25555 Hesperian Blvd., Hayward, CA 94545, 510-723-6633, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting. Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of The Friends of Chabot College Board will be made available for public inspection at this meeting and at the Office of Development and the Foundation located at 25555 Hesperian Blvd., Hayward, CA 94545 during normal business hours. Materials prepared by The Friends of Chabot College and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.